

Mileage Reimbursement Washington County, Texas

2026

Note: This form must be completed in detail and submitted to the County Auditor to claim reimbursement for the use of personal auto for official local or intercounty business travel. Reimbursement will be at .725 cents per mile.

PERSON SUBMITTING REQUEST:

DATE OF REQUEST: _____ **DEPARTMENT:** _____

TOTAL MILES _____ **X .725 CENTS =** _____

"I hereby certify that the above is a true and correct statement of use of my personal auto for official local or intercounty business travel and request reimbursement for the same."

SIGNATURE OF EMPLOYEE

DATE

BUDGET ACCOUNT (S) TO BE CHARGED

LINE:
LINE:

SIGNATURE OF OFFICIAL/DEPT. SUPERVISOR DATE

COUNTY JUDGE DATE

COUNTY AUDITOR DATE